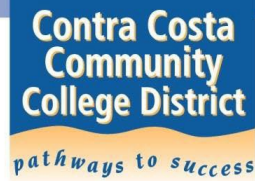


Chancellor's CABINET HIGHLIGHTS



Members of the Chancellor's Cabinet:

Susan E. Lamb, President, DVC; **Mandy Liang**, Associate Vice Chancellor/ Educational Services; **Mojdeh Mehdizadeh**, Chancellor; **Jeffrey Michels**, Associate Vice Chancellor/Chief Human Resources Officer; **Micaela Ochoa**, Executive Vice Chancellor, Administrative Services; **Jennifer Ortega**, Director of Communications and Community Relations; **Pamela Ralston**, President, LMC; **Kimberly R. Rogers**, President, CCC; **Kelly Schelin**, Executive Vice Chancellor, Education and Technology; **Tony Wold**, Associate Vice Chancellor/Chief Financial Officer; and **Ines Zildzic**, Vice Chancellor, Facilities Planning and Construction

April 2025

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the sustainability of our District to effectively and equitably educate students and meet the needs of our diverse communities in partnership with classified professionals, faculty, other managers and students.

Student Workers Procedure Updated

Human Resources Procedure 4000.02, Student Workers, has been updated to allow actively enrolled non-credit students and students taking fewer than six units to be eligible for student-worker positions. For campus jobs not funded under Federal Work Study, students now need only be actively enrolled (with no unit minimum) to be eligible for employment.

Time Entry Self-Service Now Operational for Faculty

Human Resources and Payroll have completed the transition to a new time-entry system for faculty who have been using paper timecards: part-time counselors, librarians, and anyone submitting hours for Other Academic Services (OAS). Training was held, and videos are now available on GROW to walk employees through the new online time-entry process.

Schools First Selected as Third-Party Administrator for Deferred Compensation

Pending Governing Board approval in May, 4CD will move to a new "Third Party Administrator" to support employees with voluntary tax-deferred 403b and 457b plans. At no cost to 4CD, the number of investment options for employees will be substantially increased, speed up processing (faster deposits), and improve support in several ways, including new in-person and online trainings and educational sessions on investing.

Update on Diversity, Equity, Inclusion, and Belonging (DEIB) Workgroups

Special Assistant to the Chancellor Dr. Mayra Padilla provided an update on 4CD's DEIB efforts, which were developed after the adoption of a new DEIB framework in 2023. The three components of this project are Communication, Training and Common Language, and Policies and Procedures. The Communications team has met several times and is in the process of creating a "Belonging at 4CD" web page.

The Contra Costa Community College District (4CD), founded in 1948 and governed by a publicly elected five-member Governing Board, is one of the largest multi-college community college districts in California. The mission of 4CD is to attract and transform students and communities by providing accessible, innovative, and outstanding higher education learning opportunities and support services.